**Academic Resume Template (Please try to fit on one page)**

Your picture here

**NAME**

Address

City, State, Zip Code

Telephone Number

Email Address

|  |  |  |  |
| --- | --- | --- | --- |
| **Objective** | | | |
|  | In one phrase describe why you are applying for scholarships. Include your educational goals, potential major, career goals, and colleges to which you are applying. Example: To obtain financial assistance for Woodbury University to pursue a degree in Animation. | | |
| **Education (List as bullet Points)** | | | |
|  | * Elementary, Middle School, and High school you attend(ed) (List on one line) * Smaller Learning Community (Example: Applied Technology Magnet) * Weighted cumulative high school grade point average * Test scores (SAT, ACT) * AP, Honors, and Accelerated classes (with AP scores – List on one line) * Academic awards you have received | | |
| **Leadership Positions (List as Bullet Points)** | | | |
|  | | | List both elected and appointed positions in school and/or in the community and a description of your responsibilities. Include dates and time commitment involved. Begin with most recent. |
| **Extracurricular activities (List at Bullet Points)** | | | |
|  | | | List and describe all of your high school activities. Include the dates you participated, grade level, and time commitment involved. Be sure to list sports here (both on campus and off campus), including if you were on Junior Varsity or Varsity teams and if you were ever Captain. Begin with most recent. |
| **community activities (List as Bullet Points)** | | | |
|  | | | List and describe high school volunteer and community activities. Include the dates and time commitment involved. Also include the **number of volunteer hours** you have completed for each activity and the total number of overall hours you have **volunteered** from the summer before 9th grade to the present. |
| **Work Experience (list as bullet points)** | | | |
|  | | | List **all** work experience, including place of employment, employment dates and hours worked per week. Include experiences such as babysitting, yard work, etc. |
| **Hobbies and interests (list as bullet points)** | | | |
|  | | | What are your unique interests, skills or talents? Describe at least three things about you that make you very interesting or special, and **be specific**. |
| **class schedule** | | | |
|  | | Make a chart of your classes:  Period Class Teacher Name Room Number | |